## THESIS JOINT SUPERVISION AGREEMENT

between

**The Université de Neuchâtel**,

represented by Mr. Kilian STOFFEL, Rector

Avenue du 1er-Mars 26, 2000 Neuchâtel, Switzerland

and

**The [official name]** represented by …………………………………….,

Address………………………………………

**Preamble**

The aforementioned parties collaborate in the elaboration of an international thesis cotutelle within the framework of

* At the University of …..  :
  + …….
  + …….
  + ……..
* At the University of Neuchâtel
  + *La loi sur l’Université de Neuchâtel*, of 2 November 2016,
  + [*La directive du rectorat* of the University de Neuchâtel *concernant le dépôt et la diffusion des thèses de doctora*](https://www.unine.ch/bibliotheque/wp-content/uploads/sites/58/d_depottheses.pdf)*t*, of 13 January 2020
  + *Le règlement ……* of the Faculty of …………..of the University of Neuchâtel, of ………………….(date du règlement)
  + La charte du doctorat

<https://www.unine.ch/media/wp-content/uploads/sites/17/UNINE_charte_doctorat.pdf>

**Article 1**

The subject of the present agreement is the implementation of a joint supervision procedure between the two above mentioned universities, defining the conditions and modes of preparation of a doctorate thesis in: [field]

titled: ...........................................................................................................................

by Ms/Mr [First name and last name of the student].

Born on

The forseeable duration of the research is [number] years.

The defence of the thesis will take place between [month/year] and [month/year].

**Article 2**

The period of research at each of the two universities will be set down by common agreement by the joint supervisors of the thesis.

**Article 3**

The doctorate candidate will be enrolled at each of the two universities.

*Please tick as appropriate:*

◊ *The registration fees will be paid to University X, in consequence, the Université de Neuchâtel will waive all local registration fees, however they reserve the right to claim any fixed taxes which are imposed by the legislation of the institution.*

◊ *The registration fees will be paid to the Université de Neuchâtel, on the other hand University X will waive all registration fees, with the possible exception of the fixed taxes which are imposed by the legislation of the institution.*

**Article 4**

The doctorate candidate will seek and prove coverage against sickness and accidents as well as liability, through an appropriate insurance, which are applicable, in accordance with the legislation on the matter, in each country.

**Article 5**

The thesis will be prepared under the joint supervision of:

Prof. ...…………………………………………… at the Université de Neuchâtel and

Prof. ................................................................ at the Universit …………………

who commit to undertake fully the role of joint supervisors of the doctoral student.

**Article 6**

The defence of the thesis, unique to both universities, will take place in ............................

Therefore the thesis defence rules and practices of this university apply, i.e. [name of the Regulation and articles] ......

The thesis examination board will be formed by scientific representatives designated by each university and in accordance with the regulations specific to each of them. The jury must include the two thesis supervisors and a member external to the two institutions. All the members of the jury take part in the decision.

Accommodation and travel costs related to the thesis defense will be borne equally by the two institutions.

**Article 7**

The thesis will be written in ......................................, the abstract in ................................. and the thesis will be defended in ………………………. .

**Article 8**

The regulation affecting the submission and reproduction of the thesis are governed:

At the Université de Neuchâtel, by the Règlement ……………………………………….. and the directive du rectorat de l’Université de Neuchâtel concernant le dépôt et la diffusion des thèses de doctorat.

At the Universit……………………, by …………………………………

**Article 9**

The protection of the thesis subject as well as the publication of the thesis will be ensured according to the specific procedures of each university.

**Article 10**

Following a favourable report from the examining board, and provided that the relevant regulatory conditions of each university are fulfilled, both universities commit to conferring the degree of Doctor.

Each university confers **a separate degree** for the same thesis. The text of the degree must specify that it is a doctorate in joint supervision between the Université de Neuchâtel and the Universit….………

If their rules so provide, they specify the distinction. In all cases, when the University of Neuchâtel provides for a distinction, the jury will be asked to decide on the distinction at the end of the defence.

Title delivered by the Université de Neuchâtel: Doctorat …….

Title delivered by the Univers………………….: ………………..

**Article 11**

Any request for extension of the forseeable duration of the research must be approved jointly by the competent authorities of the universities.   
  
**Article 12**

This cooperation agreement takes effect when it is signed by the representatives of the two institutions and countersigned by the doctorate candidate. The agreement remains valid until the day of the deposit of the written copies of the thesis.

**Article 13**

The present contract may be terminated by one of the establishments in the event of non-performance by the other of one or more of the obligations contained in its various clauses. Such termination shall only become effective three months after the complaining establishment has sent a registered letter with acknowledgement of receipt setting out the reasons for the complaint, unless within this period the defaulting establishment has fulfilled its obligations or has provided proof of an impediment due to a case of force majeure.

The exercise of this right of cancellation does not exempt the defaulting establishment from fulfilling the obligations contracted up to the date on which the cancellation takes effect, subject to any damage that the complaining establishment may have suffered as a result of the early cancellation of the contract.

This contract shall be terminated automatically in the event that the doctoral student gives up pursuing his/her thesis, or in the event that the thesis supervisors jointly decide not to allow the doctoral student to pursue his/her thesis.   
In case that one of the supervisors from either institution resigns, a deadline will be granted to the doctorate candidate to find a replacement. Alternatively, both institutions can terminate the cooperation agreement.

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| --- | --- |
| For the Université de Neuchâtel | For the Universit…………………… |
| **The Rector**  Kilian STOFFEL  Date and Signature | **The Rector**  Name  Date and Signature |
| **The Dean of**  Name  Signature | **The Dean of**  Name  Signature |
| **The thesis joint supervisors** | | |
| Name  Signature | Name  Signature |

The doctorate candidate

*[First name Last name]*

Signature