

Be a force for good



Legal Intern – Procurement

Position Snapshot

Location: Vevey, Switzerland
Act. Rate: Full-Time
Type of contract: Internship, 12 months
Start date: 1st September, 2024

We offer a dynamic, inclusive, and international working environment with many opportunities across different companies, functions, and regions. Don't miss the opportunity to join us and work with different teams in an agile and diverse context.

Position Summary

Nestlé's Global Procurement Legal Team is looking for its next Legal Intern to join an exciting one-year immersive Legal Internship Program.

As a **Legal Intern for Procurement**, you will be supervised by a Senior Lawyer based in Switzerland. This internship is an opportunity to collaborate with and learn from an incredibly diverse team of 12 lawyers located across all Nestrade hubs (Panama City, Panama, Kuala Lumpur, Malaysia and La Tour de Peilz, Switzerland).

Procurement at Nestlé

As strategic partner of the business, we help the company achieving sustainable growth and we ensure responsibly sourced supply and value creation. Located in hubs in Switzerland, Panama and Malaysia, our division provides a range of services, including the management of procurement for specific raw materials, packaging, indirect materials, and other services. We also support markets with managing local spend. For you, this will be the opportunity to become a real strategic partner – delivering sustainable value and working with the business, for the business.

A Day in the Life of a Legal Intern for Procurement

During the program, by supporting and shadowing lawyers in the team, the intern will have the opportunity to develop the following skills:

- Contract Law: understanding the nuances of contract drafting, negotiation, and enforcement.
- Compliance: Environmental Regulations, Anti-Trust, Anti-Bribery and Corruption as well as Sanctions and Export Control, as well as Ethical Rules such as conflict of interest management.
- Legal Processes: enhancing processes, maintaining documentation and databases, implementing new templates, best practices and guidelines, creating training materials and supporting contract management activities.
- Dispute Resolution: pre-litigation proceedings, such as claim management, evidence gathering and settlement discussions.
- Intellectual Property Rights: learning about the wide array of intellectual property rights Nestlé needs to acquire or licence as well as enforce, to be able to use the products and/or services it purchases.



HR
Winning through
People and Teams

- Risk Management: identify, assess, and manage legal risks in procurement activities. This would involve understanding the potential legal implications of different procurement decisions and how to mitigate these risks.
- Legal Writing: from contracts, to processes to training materials, there will be ample opportunities to practice and improve legal writing skills, whereby precision, clarity, structure, persuasiveness, attention to detail and analytical skills blend into one.
- Soft Skills: In addition to technical legal skills, there will be learnings with regards to soft skills such as communication, negotiation, problem-solving, and project and stakeholder management.

What will make you successful

- Masters degree in Law
- Previous legal working experience is a plus
- Excellent communication skills
- High level of adaptability and strong proactive skills
- Able to work in cross functional environment and with Senior Leaders
- Curiosity, open-mindedness, and good adaptability
- Excellent command of written and spoken English

At Nestlé, we want to help shape a better and healthier world, inspire people to live healthier lives and deliver impact at a scale and pace that makes a difference. We do this by fostering a diverse, friendly, supportive, and collaborative environment, that creates positive disruption, embraces innovation, and empowers people and teams to win.

We aim to hire friendly, respectful, inspiring people who care about the people's lives that we touch every single day.

Be a force for good. Join Nestlé and visit us on www.nestle.com.

